



## AGENT REFERRAL FEE FORM

Submit this completed form within 7 days of your client's approval along with a copy of your W-9 to Courtenay McDowell via fax at 704-333-2321 or by e-mail at [courtenay@mecaproperties.com](mailto:courtenay@mecaproperties.com). Referral fees may take up to 30 days to process.

DATE: \_\_\_\_\_

COMPANY: \_\_\_\_\_

TAX ID #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

\_\_\_\_\_

AGENT: \_\_\_\_\_

PROPERTY: \_\_\_\_\_

TENANT(S): \_\_\_\_\_

### OFFICE USE ONLY

FEE CALCULATION:

\_\_\_\_\_

TOTAL REFERRAL FEE: \_\_\_\_\_